



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

600 East Broad Street, Suite 1300

Richmond, VA 23219

April 20, 2017

ADDENDUM No. 1 TO VENDORS:

Reference Request for Proposal: RFP 2017- 02

Dated: April 13, 2017

Due: May 15, 2017

Below are updates that may delete, add, modify or clarify certain aspects of the aforementioned RFP. Please incorporate as necessary.

1) See Attachment 1 for the Department of Medical Assistance Services response to questions/inquiries as submitted by potential Offerors.

Attachment 1 represents questions submitted to date. Upon receipt of additional questions and DMAS response, future addendums may be issued.

A signed acknowledgment of this addendum must be received by this office either prior to the due date and hour required or attached to your proposal response. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Banaszak".

Christopher Banaszak
DMAS Contract Manager

Name of Firm: _____

Signature and Title: _____

Date: _____

**Attachment 1
RFP 2017-02, Addendum 1
Vendor Questions and Answers**

Question Number	RFP Section	Question/Comment	DMAS Response
1.	General	In absence of a pre-proposal conference, how would you suggest SWAM's connect with the large prime vendors competing for this opportunity?	Offerors interested in submitting a proposal in response to this solicitation are required to submit a Letter of Intent (LOI) before the due date time listed in the RFP. Names of Offerors who have submitted a LOI before the deadline will be posted in a RFP addendum. Department of Small Business and Supplier Diversity (DSBSD) certified small business may use this listing to connect with larger businesss for potential subcontracting opportunities.
2.	General	Please confirm the due date for this procurement is 5/15/2017	Confirmed (See RFP 2017-02 cover page).
3.	General	Why is the contract out to bid at this time?	Current contract expires June 30, 2017
4.	General	Is there a deadline for questions?	Deadline for questions is 2:00 PM, ET, April 24, 2017 (See RFP 2017-02 cover page)
5.	General	When is the anticipated contract start date?	July 1, 2017
6.	General	What is the term of the contract?	An initial period of two years from award of contract, with provisions for four twelve-month extensions. (See RFP 2017-02 cover page)
7.	General	What is the maximum number of renewal options by policy or statute?	Per Agency Procurement and Surplus Property Manual (APSPM) Section 4.3(c), "Multi-year contracts including options to renew normally should not exceed 5 years". Due to the complexity of this solicitation, DMAS has elected to do an initial period of two years from award of contract, with provisions for four twelve-month extensions.
8.	General	Has the current contract gone full term?	Yes
9.	General	Have all options to extend the current contract been exercised?	Yes
10.	General	What estimated or actual dollars were paid last year, last month, or last quarter to any incumbent(s)?	\$1.4 million so far this fiscal year, \$1.5 million for 2016 FY
11.	General	Please describe your level of satisfaction with your current vendor(s), if applicable.	Satisfied

Attachment 1
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12.	General	What computer software system do you use to manage your accounts/inventory?	Vendor uses their own software; they receive files from our claim processing system. We reconcile the vendor invoices using our Oracle Financial system.
13.	General	Do you have any plans of changing that system in the future, and why/why not?	No
14.	General	Do you subscribe to any offset programs?	No